



BOARD OF COMMISSIONERS' MINUTES

Tuesday, February 6, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:00 AM on February 6, 2018 by Vice-Chair of the Board, Mark Higgins.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; Deputy Administrator, Natalie Corman; and Executive Assistant, Natalie Bird.

Representatives from the news media included Emma Gosalvez, Jackie Padilla, and Gary Sinderson.

Visitors present included Scott Mehok, Nichole Monica, Randy Tewksbury, Anissa Ilie, Jeremy Frank, Thomas Schrack, Kathleen Rhine

County personnel present included Lee Sheaffer, Chris Schell, Bill Browder, Joyce McKinley, and Jeff Wharran.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to approve the minutes from the Tuesday, January 30, 2018 Board of Commissioners' meeting.

V. ACTION ITEM(S)

- A. Hospital Authority – Commissioner Higgins welcomed Kathleen Rhine, President and CEO of Mount Nittany and Randy Tewksbury, Senior Vice President of Finance and CFO. Kathleen requested the Boards approval of tax exempt bonds issued by the Hospital Authority and at no cost to the County. She highlighted three ways in which Mount Nittany makes people healthier through access to both primary and specialty care, quality of patient care, experience and innovation, and community benefit programs. Randy explained that tax exempt bonds are currently at a low interest rate and they are looking to refinance previous bonds and finance about \$32 million in upcoming projects. Through the bond refinancing they will save approximately \$2 million in interest payments over the term of the bond. Projects in the main campus

of Mount Nittany will consist of a renovation to the Cardiac Catheterization Lab, and upgrades to the existing Women's and Children's Center and GI Lab.

- i. Resolution 2 of 2018 – A resolution generally relating to the issuance of tax-exempt obligations by the Centre County Hospital Authority and the loan of the proceeds, therefrom to Mount Nittany Medical Center, a Pennsylvania nonprofit corporation. To finance a project including: 1) Current refunding of a portion of the Authority's Hospital revenue bonds, Series 2012A, and hospital revenue bonds, Series 2012B and 2) Financing certain capital projects at the Medical Center's facilities located in Centre County – Dept. 111.
- ii. Certificate of Approval for the issuance of tax-exempt obligations by the Centre County Hospital Authority in an amount not to exceed \$80,000,000, for a project, which includes providing funds for: 1) Refinancing, on a current refunding basis, a portion of the Authority's Hospital Revenue Bonds, Series 2012A and Series 2012B. 2) Financing and/or reimbursing the costs of the acquisition, construction, installation, and equipping of certain renovations, expansion and improvements to the existing facilities of the Medical Center. 3) Paying certain expenses incurred in connection with the authorization and issuance of tax-exempt obligations – Dept. 111.

Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to adopt resolution 2 of 2018 and approve the certificate of approval.

- B. Commissioner Higgins reported that the check of the week was to Facility Dude in the amount of \$1,964.66. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to approve the check run in the amount of \$428,574.88 dated February 2, 2018.
- C. Elections – Joyce McKinley requested that the Board approve the Certification of County Maintenance of Effort pursuant and in accordance with HAVA Title II Financial Assistance with the Commonwealth of Pennsylvania. This certifies that the County has maintained a level of expenditures, as identified in Element No. 7 of the County Plan, for the administration of voting programs as a level that is not less than the level of such expenditures maintained by the County for the fiscal year ending prior to November 2000. This certification is for the reporting period of January 1, 2017 through December 31, 2017. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to approve the Certification of County Maintenance of Effort – Dept. 131.
- D. Emergency Management – Jeff Wharran presented a report on Hazardous Material Emergency Response Preparedness for calendar year 2017. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to add this item to next week's Consent Agenda – Dept. 351.

- E. Facilities Management – Lee Sheaffer reviewed the Planned Maintenance Program Agreement with PAC Industries, Inc. to provide maintenance supplies and labor for service of the laundry equipment at the Correctional Facility. The contract is for two planned maintenance visits at a rate of \$990 per visit, a total of \$1,980 for the period of January 1, 2018 through December 31, 2018. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to add this item to next week's Consent Agenda – Dept. 333.
- F. MIS/RBA – Bill Browder presented a contract renewal with Netbrain to provide software maintenance and support for Netbrain software used for county network management. The contract total is \$2,205 for the period of December 11, 2017 through December 10, 2018. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to add this item to next week's Consent Agenda – Dept. 142.
- G. Prison
 - i. Chris Schell asked the Board to approve a contract with PSX, Inc. for the installation of a security camera surveillance system in the Centre County Correctional Facility. The contract total is not to exceed \$454,000. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to approve the contract with PSX, Inc. – Dept. 333.

Chris asked the Board to consider the following contract renewals:

- ii. Contract renewal with the Central Pennsylvania Workforce Development Corporation (CPWDC) to provide staff training, training materials, and follow up support as needed for the WorkKeys program. The contract rate is \$66.75 per examinee and \$35 shipping per testing for the period of December 1, 2017 through November 30, 2018. This will be paid for by the Commissary Fund – Dept. 333.
- iii. Contract renewal with The Pennsylvania District Attorneys Institute (PDAI) for the SAVIN maintenance and service agreement. This service provides notification to victims upon offender's release. The contract is at no cost to the County for the period of January 1, 2018 through December 31, 2018. – Dept. 333.

Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to add the contract renewals with CPWDC and PDAI to next week's Consent Agenda

- H. Commissioners– Margaret Gray presented a grant agreement between the Central Pennsylvania Workforce Development Corporation (CPWDC) and the Pennsylvania Department of Labor and Industry which will allow the CPWDC to receive grant funding from the Commonwealth for the period of July 1, 2018 through June 30, 2021. This is the first time the Department of Labor and Industry require all members of the Board to sign this agreement. Commissioner Dershem asked that someone from the organization explain what the CPWDC does and how they will use the grant funding. Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to add this item to next week's Consent Agenda – Dept. 111.

VI. CONSENT AGENDA

Following a motion by Commissioner Dershem, seconded by Commissioner Higgins, the Board voted to approve Consent Agenda items A-D..

- A. Emergency Communications – A license renewal with Biddle Consulting Group for CritiCall, the testing tool used to test applicants who apply for Public Safety Telecommunication positions. The contract total is \$1,675 for the period of February 5, 2018 through February 4, 2019 – Dept. 354.
- B. Planning - Memorandum of Understanding (MOU) for the final subdivision plan of former lot 2R (P.B. __, PG.__) for Happy Valley Stables, LLC; CCPCDO File No. 3-18. This proposal constitutes a final plan submission showing the subdivision of a tract of land containing 64.58 acres into five (5) residential lots as well as corresponding infrastructure to service the proposed subdivision; located along Upper Georges Valley Road (State Route 2010) slightly less than one mile east of its intersection with Egg Hill in Potter Township – Dept. 151.
- C. Sheriff
- i. Contract renewal for the software maintenance agreement with Teleosoft, Inc. County Suite: Sheriff. The contract total is \$11,687 for the period of April 1, 2018 through March 31, 2019 – Dept. 211.
 - ii. Sheriffs Senior Check-In Service grant award agreement from the Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$11,620 for the period of January 1, 2018 through June 30, 2018 – Dept. 211.
- D. Transportation
- i. Contract renewal with Community Services Group to provide demand response services to the clients of Community Services Group as requested. The contract is for the period of January 1, 2018 through December 31, 2019 – Dept. 532.

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VII. DISCUSSION ITEMS

Commissioner Higgins introduced Jeremy Frank, CEO of KCF Technologies, Inc. KCF develops and manufactures embedded intelligence solutions including sensors and software. Jeremy announced that last year they were able to save their customers \$123 million, next year they have set a goal of \$250 million. He explained that companies have a challenge to optimize the way they run, KCF produces smart electronics, sensors which are embedded in machines to make them more efficient. The company is expecting to hire 15 people within the next three months. KCF values people with smarts, grit, and drive; for additional information visit KCFtech.com.

VIII. C-NET REQUESTS

IX. REPORTS – ANNOUNCEMENTS

- A. Commissioner Dershem reported there are 107,733 registered voters in Centre County. The precinct of the week is #74 in Munson with 124 registered voters. In the November election they had 36 ballots cast with a 29.03% voter turnout.

- B. Announcements

Natalie Bird announced Centre County Government Offices will be closed on Monday, February 19 in observance of President's Day.

X. EXECUTIVE SESSION REPORT

Margaret reported that an executive session was held on February 1 from 10:05 to 11:00 to discuss personnel issues.

XI. PUBLIC MEETING SCHEDULE

Thursday, February 8, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Tuesday, February 13, 2018

BOC Meeting – 10:00 AM – Room 146WB

Thursday, February 15, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

Monday, February 19, 2018

County Government Offices - CLOSED

Tuesday, February 20, 2018

BOC Meeting – 10:00 AM – Room 146WB

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Thursday, February 22, 2018

Finance Committee – 9:00 AM – Room 146WB

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XII. ELECTION ANNOUNCEMENTS

Tuesday, February 13, 2018

First day to circulate and file nomination petitions.

Tuesday, March 6, 2018

Last day to circulate and file nomination petitions.

XIII. QUESTIONS FROM THE PRESS

- XIV. On a motion by Commissioner Dershem, seconded by Commissioner Higgins, the meeting was adjourned at 10:54 AM.

ATTEST:

Margaret N. Gray

Administrator